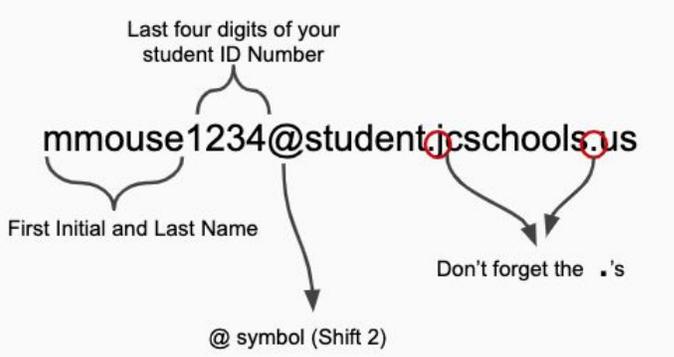
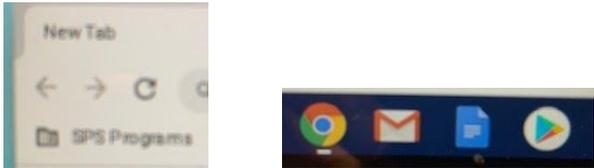
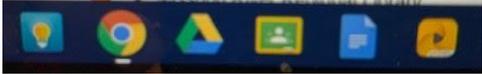
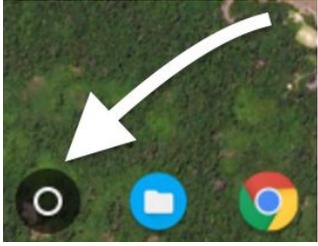
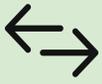


Switching Between Launch and JC Schools Accounts

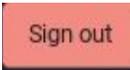
 <p>To access work for Launch, log into the Chromebook with the credentials provided by Springfield Public Schools.</p>	 <p>To access work from JC Schools, log into the Chromebook with the credentials provided by JC Schools.</p>
<p>Programs accessed through Launch</p>  <p>Zoom</p>  <p>Canvas</p>	<p>Programs accessed through JC Schools</p>  <p>Google Classroom</p>  <p>Google Meet</p>
<p><u>Username:</u> Six digit number followed by @sps.org</p> <p>Example - 123456@sps.org</p>	<p><u>Username:</u></p> 
<p><u>Password</u> First initial, last initial and full birth date followed by an exclamation point (!)</p> <p>Example - ab01012020!</p>	<p><u>Password:</u></p> <p>5 or 6 digit person ID# + jcps</p> <p>Example: 123456jcps</p> <p>Or whatever password the student has changed their password to be</p>
<p>STEP 1: Create Chromebook profile (one time set-up, see directions at the end of document if needed)</p> <p>After the profile is set up on the Chromebook, it will be saved for you to use for future login shown below.</p>	

Switching Between Launch and JC Schools Accounts

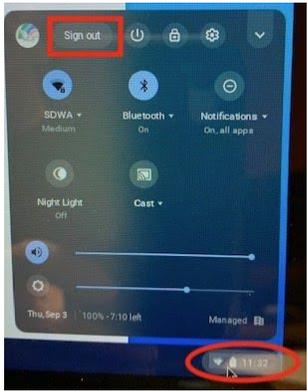
Log into Springfield Chromebook Profile	Log into JC Schools Chromebook Profile
<p>Select your Springfield Profile</p> 	<p>Select your JC Schools Profile</p> 
<p>Put in your @sps.org account password</p>	<p>Put in your @jcschools.us account password</p>
<p>The Chromebook will login with access to programs within Launch (Springfield).</p> 	<p>The Chromebook will login with access to programs within JC Schools.</p> <p>Use programs pinned along the bottom</p>  <p>Or use the Launcher to locate other programs.</p> 


Switch between the two systems by going from one "profile" to another


Choose the "Sign Out" button when in one account.

In the JC Schools account, locate the  button along the bottom of the screen.

In the Springfield account, click the location/time/battery icon along the bottom of the screen to access the sign out button.



Switching Between Launch and JC Schools Accounts

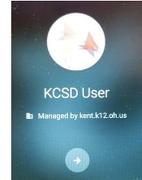
Exiting session

You will automatically be signed out in 9 seconds.

Cancel

Sign out now

If asked, Confirm "sign out now".



Locate the other account you want to use by clicking on the icon.

Type in your password for the account.

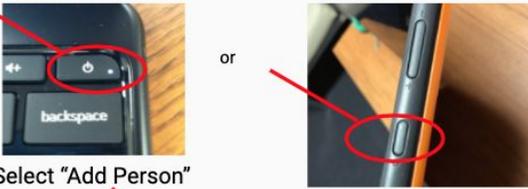
Switching Between Launch and JC Schools Accounts

Create Chromebook Profile

Chromebook Login

These are the steps for setting up a login on the Chromebook for the first time.

Open the Chromebook.
Power on with the Power button.



or

Select "Add Person"

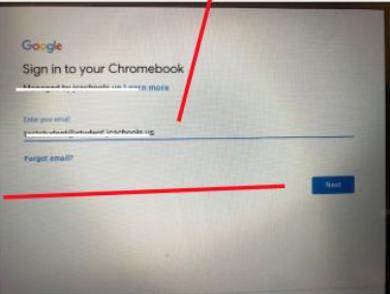


1st

Chromebook Login

These are the steps for setting up a login on a Chromebook for the first time.

Enter your username/email address.



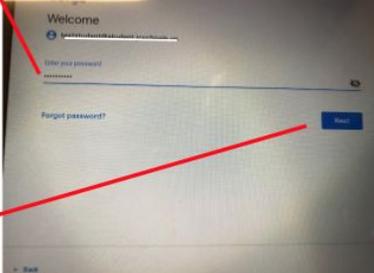
Select "Next"

2nd

Chromebook Login

These are the steps for setting up a login on the Chromebook for the first time.

Enter the password



Select "Next".

3rd